Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT COLLEGE JIND**
Name of the head of the Institution	**Smt. Sheela Dahiya**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01681245581**
Mobile no.	**8295983967**
Registered Email	**pushplata058@gmai.com**
Alternate Email	**gc_jind@yahoo.co.in**
Address	**Gohana road,Jind**
City/Town	**JIND**
State/UT	**Haryana**
Pincode	**126102**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Smt. Pushplata**
Phone no/Alternate Phone no.	**01681245581**
Mobile no.	**9416556343**
Registered Email	**pushplata058@gmai.com**
Alternate Email	**gc_jind@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://highereduhry.com/index.php/colleges?cid=157&stub=aqar
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://highereduhry.com/themes/backend/uploads/157/New%20Doc%202020-01-16%2011.29.12_1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B+**	**75.9**	**2003**	**16-Sep-2003**	**15-Sep-2008**

6. Date of Establishment of IQAC	**21-Dec-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
GYANSHALA COACHING	**20-Aug-2018**	**35**

CLASSES	34	
Role of Physical Activity in daily Life	23-Jul-2018 1	160
Self Defense Training	04-Oct-2018 17	65
Self Grooming Workshop	21-Jan-2019 10	160
Placement Camp	31-Oct-2018 1	16
Enviornment and life	25-Aug-2018 1	60
Right to Vote	15-Apr-2019 1	70
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**10**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Educate the faculty about API Organised faculty development programme Verified the cases under CAS.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC GUIDED THE FACULTY MEMBER TO EQUIP THEMSELF ACCORDING TO THE VISION AND MISSION OF THE COLLEGE	FACULTY MEMBERS HAVE USED ICT IN TEACHING

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Principal Govt.College,Jind	**13-Dec-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**05-Feb-2019**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes, The institution have Management information System. There are number of modules which are currently operational for eg. Register new employee(A/B/C/D) Regular, All college staff list,Non teaching staff list, Workload report, Deputation in report, Deputation out report, Profile completion status,Profile approval status, Retiree list,Register EXTENSION/GUEST Lecturer,Service Profile of EL/GL Court Cases of EL/GL EL/GL List/Report,Make EL/GL Transfer/Resigned,Add Previous Experience of EL/GL.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Accredited in 2003 with B+ and conferred the coveted status of College with Potential for Excellence by Higher education Department, Haryana, Govt. College, Jind came into existence as a result of tremendous efforts of Jindian as a private institution named Public College, Jind on 16th July, 1960. Realizing the role that this institution could play in imparting the education to the people of the region (declared educationally backward by UGC), it was taken over by the State Govt. on 17th July, 1961. The college is situated in the heart of the city on the main Gohana Road passing through the town and relishes the status of being one of the oldest colleges in Haryana along with the additional perks of NCR region. The college is recognized under 2(f) & 12(B) of the UGC. Today, the college can boast of its special campus spreading over 15 acres of land, state-of-art infrastructural facilities and highly acclaimed faculty. Students from all the areas of life have grown up here and excelled in the chosen areas of their interests, be it academic, sports and extra-curricular activities. Along with this the college provides a liberal, lively and competitive environment enabling students to carve out a niche for themselves in the chosen areas. Besides the infrastructural facilities with more than 3800 students on rolls, the institution is upholding the noble traditions laid down by the founders. With the constant efforts of all the stake holders and students, institution is changing and updating itself to the challenges in the field of Higher Education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Economics	01/07/2018
MA	English	01/07/2018
MCom	Commerce	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	COMMERCE	01/07/2018
MCom	COMMERCE	01/07/2018
BA	ARTS	01/07/2018
BSc	MEDICAL	01/07/2018
BSc	NON-MEDICAL	01/07/2018
BA	GEO-HONS	01/07/2018
BA	ENG-HONS	01/07/2018

MA	ENGLISH	01/07/2018
MA	HINDI	01/07/2018
MA	ECONOMICS	01/07/2018
BSc	Bio-tech	01/07/2018
BSc	Comp-Sci	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	793	40

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PGDCA	17/07/2018	40
B.COM	17/07/2018	273
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	GEOGRAPHY	96
BA	GEOGRAPHY-HONS	16
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

the institution has developed no formal feedback system. the faculty members interact with the learners and collect feedback directly from them whether they are getting what teacher is telling them or not. Faculty members then collect their socio economic conditions and environment. then the same is discussed with the Principal and if situation arises in the college council meeting and staff meetings. The problems raised by students are sorted with priority. If situation demands, then the same is discussed with administrative authorities and Departmental authorities. on the basis of the feedback, slow learners and advance learners are grouped by teachers at their own level and they are being attended properly. Students from marginalised section of the society have been granted scholarships to meet their expenses and girls students are motivated to participate in every event organised by the institution for their empowerment and development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	COMMERCE	840	1003	776
BA	ARTS	1500	2000	1357
BA	ENG-HONS	120	124	98
BA	GEO-HONS	120	108	92
BSc	NON-MED	720	1093	638
BSc	MEDICAL	360	581	310
BSc	BIO-TECH	90	103	71
BSc	COMP-SCI	180	199	146
BCA	COMP-APPLICATION	180	176	115
MCom	COMMERCE	81	241	81
MA	ECONOMICS	80	155	74
MA	ENGLISH	80	133	72
MA	HINDI	80	133	73
PGDCA	Post graduate diploma in comp-application	60	60	40

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3603	340	97	23	120

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
120	41	6	22	5	3

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution. We have a streamlined mechanism for continue monitoring and evaluation of the students. After admission at the entry level a mentor is allotted to each and every student. The mentor keep the profile of students,. They try to sort out their problems in a caring way by discussing these at departmental level. The teachers in the classes identity the slow learner and advance learners by applying traditional methods. Mentors receive grievances of the students and bring them in the notice of the college authority for their redress al. These complaints are well attended and solutions provided. Mentorship is a relationship in which a more experienced or more knowledgeable person helps to guide a less experienced or less knowledgeable person. The mentor may be older or younger than the person being mentored, but he or she must have a certain area of expertise. It is a learning and development partnership between someone with vast experience and someone who wants to learn. Interaction with an expert may also be necessary to gain proficiency with/in cultural tools. Mentorship experience and relationship structure affect the amount of psychosocial support, career guidance, role modeling, and communication that occurs in the mentoring relationships in which the protégés and mentors engaged.The college student mentor is both a friend and a role model who supports and encourages a younger partner in his/her academic and personal growth. The mentor is also a guide who helps a young person make the difficult change from childhood to adolescence, from elementary to middle school to high school. Mentors and young people develop their relationships as they participate together in social, cultural, and recreational activities, community service projects, tutoring, or any of the many different activities that friends enjoy. Whatever the activity, mentoring provides guidance and support to vulnerable adolescents and establishes service as an integral part of student life and the college experience. College campuses have a rich variety of academic, cultural, and recreational resources to expand a child's horizons. College students make excellent mentors because they are close enough in age to young people to establish strong relationships, yet mature enough to offer guidance. Campusbased mentoring supports good citizenship. When mentoring programs combine work in the community with training and reflection, mentoring becomes a "real life" learning experience and a first step in a lifelong commitment to service.There are so many benefits of mentoring system i.e. Gain personal satisfaction Develop patience, insight, and understanding Learn lessons in citizenship through work with the community May experience a cultural, social, or economic background different from their own Improve leadership and communication skills Gain experience for future careers in public service, social work, teaching, and more. Receive academic help Learn study skills Improve social skills Have the attention of another caring adult Discover new options and opportunities Set goals for the future. Form stronger ties with their communities Build better citizens through responsibility and service Term potential school dropouts into potential college students etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3943	120	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
107	120	0	0	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
PGDCA	Post graduate diploma in computer science	Annual	30/04/2019	06/08/2019
BA	Bachelor of Arts	semester 1,3,5	25/11/2018	30/07/2019
BCA	Bachelor of Computer application	semester 1,3,5	25/11/2018	06/08/2019
BSc	Bachelor of science Med,Nm. C.Sci.BioTech	semester 1,3,5	25/11/2018	14/04/2019
BCom	Bachelor of Commerce	semester 1,3,5	25/11/2018	06/08/2019
MA	Master of Eng,Hin,Eco,	semester 1,3	25/11/2018	17/04/2019
MCom	Master of Commerce	semester 1,3	25/11/2018	06/08/2019
BA	Bachelor of Arts	semester 2,4,6	25/04/2019	30/04/2019
BCA	Bachelor of Computer application	semester 2,4,6	25/04/2019	30/04/2019
BSc	Bachelor of science Med,Nm. C.Sci.BioTech	semester 2,4,6	25/04/2019	30/04/2019
BCom	Bachelor of Commerce	semester 2,4,6	25/04/2019	30/04/2019
MA	Master of Eng,Hin,Eco,	semester 2,4,	30/04/2019	17/07/2019
MCom	Master of Commerce	semester 2,4	30/04/2019	31/07/2019
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Centralised Evaluation System designed by Kurukshetra University, Kurukshetra and CRS university, Jind is followed by the college. As per the university norms, Internal evaluation involves 20 marks in each paper which are given by the teacher teaching a particular subject. For this, Internal assessment, the students are required to submit two handwritten assignments in each subject along with a compulsory test. In addition, attendance in the class is also important component for internal evaluation of the students. The institution has a transparent mechanism for communicating the process of evaluation and reforms to the students. This is executed in the following ways. ? The orientation/ induction program is organized for new entrants in the beginning of academic session. During the induction, the procedures and guidelines of evaluation are explained. ? On commencing of semester, faculty members in their classes explain the details regarding the process of evaluation. The same has been displayed on flex as an Important Notice. ? The Registrar, House Examination committee are responsible for handling the internal Assessment. ?

Major evaluation programmes/reforms of the affiliating university that the institution has adopted include issue of single roll number throughout the degree programme, increase in the percentage of pass marks, revaluation of answer sheets and restructure of subject combinations to curtail the examination duration (long duration of exams of over two months) and to increase the effective teaching days. ? Provision of special mercy chance for slow learners and drop outs are some of the major university evaluation reforms. ? The notifications, directions and reforms (if any) from the Universities are duly notified by the Principal to all the faculty members and also displayed on Notice Board. ? Internal Assessment record is shown to the students before it is forwarded to the university. ? All the grievances/discrepancies in the internal assessment records are taken up the Examination Committee and forwarded to the concerned teacher. The college adopts Formative and Summative evaluation approaches to measure student achievement in a course. Formative evaluation designed to test the cognitive skills of the students is based on class tests, assignments, field surveys, seminars, group discussions and practical experiments. Continuous internal assessment having 20 weight age as compared to 80 summative evaluation ensures punctuality and regularity in the class. It motivates the student making him innovative and improving his performance in the final examination. Impact on the System • Motivated by this system, the students of Science have undertaken innovative projects and prepared models. • Students of Psychology and Geography have taken up field projects. • Students of English and Hindi have taken up assignments on thematic study of different authors. • The post graduate students of Economics and Commerce have developed an analytical approach towards problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of new academic session, IQAC of the college after careful deliberations prepares the academic calendar of the college, in line with the academic calendar received from Kurukshetra University, Kurukshetra and CRS university, Jind i.e. adhered strictly for the conduct of continuous internal evaluation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://highereduhry.com/index.php/colleges?cid=157&stub=courses

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Arts	BA	ARTS	375	123	32.8
Bachelor of Arts	BA	ENG-HONS	34	9	26.47
Bachelor of Arts	BA	GEO-HONS	22	6	27.27
Bachelor of Commarce	BCom	COMMERCE	241	162	67.22
Bachelor of	BSc	MED,NM,BIO-T	345	218	63.19

Science		ECH,COMP-SCI			
Bachelor of Comp-Application	BCA	COMP-APPLICATION	39	21	53.85
Master of Commarce	MCom	COMMERCE	36	31	86.11
Master of Arts	MA	ENG	21	17	80.95
Master of Arts	MA	HINDI	23	19	82.61
Master of Arts	MA	ECONOMICS	29	19	65.52
Post graduare diploma in comp-Application	PGDCA	COMPUTER APPLICATION	34	16	47.06

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on job avenues in remote sensing and GIS	GEOGRAPHY/PLACEMENT	26/10/2018
7 day workshop on Accounts,Tally,GST, Theory and Practical	Placement cell and Guidance bureau	26/09/2018
Placement camp	Placement cell and Guidance bureau	31/10/2018
Workshop on reaserch methodology	Placement cell and Guidance bureau	23/01/2019
Guidance regarding career counselling and study habbits	Placement cell and Guidance bureau	08/02/2019
Career opportunities and	Placement cell and	22/02/2019

entrepreneurship development	Guidance bureau	
3 days Workshop on personality development	Placement cell and Guidance bureau	05/03/2019
Workshop on direct selling as business opportunity	Entrepreneurship Development Club	28/09/2018
Lecture cum Workshop on Disposable making business	Entrepreneurship Development Club	19/01/2019
2day Workshop on Beauty Clinic a Business opportunity	Entrepreneurship Development Club	31/01/2019
7day workshop on self grooming	Women cell	21/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	6	3.0
International	PhyEdu.	2	1.8
International	Geography	9	6.0
International	Maths	3	3.0
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Physical Education	1
Maths	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	13	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
swachh bharat , bet bachao beti padhao awarness rallies etc	NSS,NCC, women cell etc	52	2020

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS,NCC,QUIZ CONTEST etc.	Positions/Certificate of Appreciation	Non Govt./Distt.Admn etc.	122

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

cy/collaborating agency		participated in such activites	participated in such activites
Swachh Bharat, Aids Awareness, Gender Issue	NSS/NCC/WOMEN CELL/RRC etc.	seminar , Group discussion , rallies, one to one contact etc	52	2020

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Inter College Geography Quiz contest	Students/Teacher	A/F	1
Field Visit Survey	Students/Teacher	A/F	1
Inter College Geography Quiz contest	Students/Teacher	A/F	1
Inter College Geography Quiz contest	Students/Teacher	A/F	1
Field Trip	Students/Teacher	A/F	4
Youth Red Cross Training Camp (Amrit)	Students/Teacher	A/F	5
Zonal Level Science Quiz Competition(Archana)	Students/Teacher	A/F	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
on the job training	Orientation/ Refresher Course/Short term Training	HRDC/HIPA	01/07/2018	30/06/2019	33

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.15	7.15
0.59	0.59

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL SOFTWARE	Partially	2.0.0.11	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	87001	0	0	0	87001	0
Reference Books	518	0	0	0	518	0
e-Books	135000	0	0	0	135000	0
Journals	47094	0	0	0	47094	0
Digital Database	20	0	0	0	20	0
CD & Video	0	0	0	0	0	0
Library Automation	45829	0	0	0	45829	0
Others(specify)	0	0	0	245755	0	245755
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	208	5	0	0	0	0	0	2	0
Added	0	0	0	0	0	0	0	0	0
Total	208	5	0	0	0	0	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
12.09	**80.27**	**171.02**	**129.7**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. The students seek admission to desired courses including a laboratory curriculum so, they are charged for the laboratory expenses at the time of the admission as suggested by the University in addition to that a nonsalary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non teaching staff. The college garden is maintained by the gardeners hired by the institute. The college has adequate number of the computers with internet connections and the utility softwares distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed office staff. Vendor supplying the computers and other apparatus is required to maintain them during period of guarantee and after this maintenance is the responsibility of the committee duly constituted for this purpose. The ICT Smart Class Rooms, CCTV surveillance and the related systems are maintained with hiring local service provider. Electrical and the Plumbing related maintenance is done with the help of skilled persons of PWD (BR) department. Academic and Sport Facilities Access to library is permitted to all students as college claims library fee from students. The activities like fumigation and keeping library clean is done frequently by library staff. Dept. of Physical

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC,OBC,GEN	1001	14005400
Financial Support from Other Sources			
a) National	00	0	0
b)International	00	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SOFT SKILLS DEVELOPMENT, LANGUAGE LAB, PERSONAL COUNSELING AND MENTORING	01/07/2018	350	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	PLACEMENT CELL	0	819	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	50	Graduation	G.C.Jind	Various Universities	Post Graduation

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
08	COLLEGE LEVEL	300

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NATIONAL C HAMPIONSHI P	National	2	0	00	RITIKA, RITIKA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the direction of Haryana Government, the election to the student Council is banned. However, the college provides ample opportunity to the students by including the students in academic, administration bodies/committees. College has active IQAC which gives final shape to various academic administrative activities in the college. Students are involved in IQAC as members for taking important decisions. Students are included in the library Committee which procures the books in the new academic session, finalizes the book sets for the meritorious students, ensures availability of magazines, newspaper, Ejournals, internet facility, seating arrangement in library etc. Departmental Association of all the departments remains active during the academic session. In departmental association, there is one class representative, office bearer such as President, Vice President, Secretary, Treasurer etc. The entire office bearer and the members organize various types of academic and cultural activities throughout the academic session. Senior students of the college are involved in the admission process including online admissions, Filling up examination forms under the scheme of learn while earn. Students are involved

in the cultural committee of the college to decide preparation and presentation of various cultural events at Zonal, Inter Zonal, Inter University, and National Inter National Level. College also sends the names of the students in cultural council of the University. Simultaneously, the students are involved in the organization of various events. In various cells of the college such as NSS, NCC, Women Cell, Legal Cell, Red Ribbon Clubs etc., student's coordinators are assigned various responsibilities. Students are involved as student editor in the College magazine Bhuteshwar. Students are also involved in cleanliness committee which is assigned the responsibility of making the campus of the college neat and clean. They also try to outreach the communities of rural areas under Swachchhta Abhiyan.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

15300

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the premier institute in an educationally backward region (declared by UGC) as envisaged by the Higher Education Department, Haryana, also, is to provide Accessible, Affordable, Equitable, Inclusive and Quality Education for all qualified (meritorious) rural youth. The institute inculcates all graduate attributes i.e. Positive Thinking, Punctuality, Desire to Learn, Leadership, Ethical and moral values and Willing to admit mistakes – with the help of easily understandable language blended with modern teaching learning techniques. Mission: • To provide affordable education to all concerned and eligible. • To focus on education of girls, weaker sections, marginalised classes and rural youth specially. • To make every student employable through holistic education and development of right skills. • To upgrade existing physical infrastructure by optimum utilisation of available funds. • Endeavour to maintain a "centre of academic excellence" status. • To inculcate values social, moral and ethical to have a universal vision of VasudhaivKutumbkam • To prepare a healthy and disciplined lot both physically and intellectually. The institution has been catering to the needs of society by producing human resources empowered with scientific skills blended with ethical values. The institution is earnestly endeavouring for the overall development of the students, by producing rational and responsible citizens with graduate attributes. Academic pursuits along with physical, mental and moral growth of students are the forte of our institution, thus preparing the students to face successfully the challenges of changing social scenario and for the progress and prosperity of the nation. The top management of the institution is the Higher Education Department of Haryana. The academic leadership provided to the faculty involves appointment, placement and transfer of teaching and

nonteaching staff, arranging the National seminars, Workshops, Orientation and Refresher courses. These efforts of the Department inculcate the feeling of responsibility and enhancing the efficiency of the concerned. The Principal who is the academic and administrative head of the institution has to function in an independent manner to some extent under the guidelines and directions of Higher Education department, Haryana to fulfill the vision and mission of the college. The Principal maintains proactive role in encouraging and motivating all faculty members for overall academic growth and development of the college. Regular meetings are held to discuss the needs of infrastructure, manpower, new developmentsfor the ensuing academic session and accordingly approvals are accorded by them, keeping the need based requirements on priority. The Principal ensures that all provisions of the university by laws, the statutes and the regulations are observed. The faculty is actively involved in decision making process. The teachers of various committees under the leadership of conveners held periodic meetings and suggest their recommendations to the Principal before arriving at suitable decisions for implementation. The Bursar of the College frequently interacts with the Principal on account of proposals on infrastructural facilities, funds received and the expenditures incurred for better financial Management and accountability.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The College believes in Excellence in all spheres so that the students and faculty of college gets high class infrastructure and opportunities learning new skill to deal with global challenge. Action plans devised by higher authorities are incorporated in strategic plans of institution and implemented with active participation of teaching and nonteaching staff. The Broad parameters and blue prints of quality policies are formulated by Higher Education Department and affiliating University. The institution by making the optimum utilization of resources tries to create conditions congenial to students for their overall development. The institution implements these policies through various committees and cells constituted for this purpose. The college has clear well defined system to monitor evaluate the effectiveness of policies and plans. On the initiation of Director General Higher Education, Haryana, the college has implemented on line admissions to the students at entry level. The Principal has constituted a separate online committee besides various sub committees, which help and guide the students. IQAC conducts a

selfevaluative exercise for all the departments to draw a potential map of strengths and weaknesses of functioning of college in various areas. Various committees like Examination, Academic audit, Student welfare, Students' Grievances redressal etc. which are establish to facilitate efficient and smooth functioning of college also evaluate the performance in their respective areas and submit the reports to Principal. The Committees are directed to prepare action plans based on potential map and submit the same to principal for approval. The head of institutions constitutes various committees based on potential and capability of faculties. The guidelines defining the roles responsibilities of Committees are communicated to members. The committees carry out the projects taken up and at the end of academic year the Conveners submit the reports of work done to head of institute feedbacks on various aspects of functioning of college are obtained from students parents and alumni to evaluate the efficiency of policy decisions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	http://highereduhry.com/2013 14 on wards http://highereduhry.com/2013 14 on wards http://esalaryhry.nic.in/2013 14 on wards http://online.highereduhry.com/portal/201415 on wards http://crsuoa.digitaluniversity.ac/201718 on wards

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Sh. Shiv Kumar	RUSA Workshop	RUSA Workshop	1030
2018	Sh. O P Gupta	RUSA Workshop	RUSA Workshop	5975
2019	Sh. Shiv Kumar	RUSA Workshop	RUSA Workshop	1400
2019	Mrs. Manju Redhu and associate	Ratnavali Festival	Ratnavali Festival	15090
2019	Mrs.Pushaplata	workshop	workshop	1390
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	On line admission training	On line admission training	27/06/2018	27/06/2018	25	20
2018	Self defence training camp	Self defence training camp	04/10/2018	30/10/2018	42	16
2019	Seven day self grooming workshop	Seven day self grooming workshop	21/01/2019	30/01/2019	18	11
2018	On line Examination Form	On line Examination Form	28/09/2019	28/09/2019	16	14
2019	Right to information	Right to information	02/04/2019	02/04/2019	55	20
2018	Training to manage HRMS/MIS Data	Training to manage HRMS/MIS Data	09/06/2018	09/06/2019	100	25
2019	Training on Asset management	Training on Asset management	15/02/2019	15/02/2019	27	18
2019	IT Basic Computer Training	IT Basic Computer Training	01/01/2019	07/01/2019	100	20
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction programme	4	20/05/2019	24/05/2019	05
Induction programme	5	27/05/2019	31/05/2019	05
Orientation Program	3	12/11/2018	08/12/2018	22
Orientation Program	1	17/06/2019	06/07/2019	19

Orientation Program	2	26/06/2019	12/07/2019	19
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
51	120	21	45

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
14	14	05

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? Internal Audit system : All documents relating to financial transactions are checked by the College Bursar before making payments of bills keeping in view the Govt. rules and instructions. ? External Audit System : College receives two types of Grants /Funds i.e. (a) Govt. Grants from Higher Education Dept. • Records Checking and Audit of these grants is conducted by auditors from the office of A.G., Haryana. Last Audit of Govt. Grants was conducted by A.G. Haryana for the period from 11/2006 to 10/2009 on 9th and 10th Nov 2009. Total compliance of the major audit objections has been made vide letter no. EC/2013/2302 dated 28/09/2013. (b) Funds /Fees received from students: • Audit of College Funds is conducted by auditors of Director Local Funds, Finance Dept., Govt. of Haryana. Last Audit of Funds conducted by Local Funds Auditors for the period from 4/2013 to 3/2018 was made from 29/05/2012 to 18/06/2012. The audit report has been received by the college. • Audit of college funds from the period from 4/2012 to 3/ 2013 has been conducted but the report is yet to be received.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni Association	15300	Membership
	View File	

6.4.3 – Total corpus fund generated

15300

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	HOD
Administrative	Yes	Department of higher education	Yes	DDO

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

Induction Training, Faculty Development Programme, E-Learning.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. CCTV cameras have been installed at strategic points to maintain security, discipline and congenial academic ambience. 2. Providing Advance/ latest equipment in the Laboratories. 3. Activation of Placement Cell.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Role of Physical Activity in daily Life	23/07/2018	23/07/2018	23/07/2018	160
2018	Enviornment and life	25/08/2018	25/08/2018	25/08/2018	60
2019	Right to Vote	15/04/2019	15/04/2019	15/04/2019	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Raksha Bandhan celebration	23/08/2018	25/08/2018	75	75
Gender sensitization	24/09/2018	24/09/2018	25	25
Legal rights of women	27/09/2018	27/09/2018	35	35
Self defence training camp for girls	04/10/2018	30/10/2018	90	0
Self defence training camp for girls	14/01/2019	06/02/2019	95	0
Health prblems	16/01/2019	16/01/2019	80	0

in girls				
Seven day self grooming workshop for girls	21/01/2019	30/01/2019	90	0
Right to information	02/04/2019	02/04/2019	30	30
Legal awarness and sanitation and menstrual hygiene awareness programme	03/08/2019	03/08/2019	35	35
Anemia and nutrition	15/03/2019	15/03/2019	40	40
Awareness for adolescent girls	16/03/2019	16/03/2019	35	30
Mental health awarnwess camp	26/03/2019	26/03/2019	40	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
There is a horticultural committee in the college which supervises plants and saplings planted inside the campus. There is a botanical garden in the campus. Students are made aware of energy conversation and preservation of plants. College has replaced the ordinary light with LED's and also planning to install solar panels. College follows necessary norms for waste management and has installed rain harvester in college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	9

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	10	10	01/07/201 8	1	Road Awareness Programme . Animals Safety. Voters Awareness rally. Rahgiri P rogramme. World	District Transport Departmen t. Nehru Yuva Kendera Sangthan. Red Ribbon Club.	600

AIDS	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Voter awarness rally	25/01/2018	The vision of the premier institute in an educationally backward region (declared by UGC) as envisaged by the Higher Education Department, Haryana, also, is to provide Accessible, Affordable, Equitable, Inclusive and Quality Education for all qualified (meritorious) rural youth. The institute inculcates all graduate attributes i.e. Positive Thinking, Punctuality, Desire to Learn, Leadership, Ethical and moral values and Willing to admit mistakes – with the help of easily understandable language blended with modern teaching learning techniques.The vision of the premier institute in an educationally backward region (declared by UGC) as envisaged by the Higher Education Department, Haryana, also, is to provide Accessible, Affordable, Equitable, Inclusive and Quality Education for all qualified (meritorious) rural youth. The institute inculcates all graduate attributes i.e. Positive Thinking, Punctuality, Desire to Learn, Leadership, Ethical and moral values and Willing to admit mistakes – with the help of easily understandable language blended with modern teaching learning techniques.
Republic Day Celebration	26/01/2018	The vision of the premier institute in an educationally backward

		region (declared by UGC) as envisaged by the Higher Education Department, Haryana, also, is to provide Accessible, Affordable, Equitable, Inclusive and Quality Education for all qualified (meritorious) rural youth. The institute inculcates all graduate attributes i.e. Positive Thinking, Punctuality, Desire to Learn, Leadership, Ethical and moral values and Willing to admit mistakes – with the help of easily understandable language blended with modern teaching learning techniques.
Pashu bachao sakahar apnauo	27/01/2018	College tries to incorporate crosscutting issues relating to Gender, Environment Sustainability, Human Values and Professional Ethics. College has also offered a number of value-added courses to students along with main programme. Certain Programme of studies in the college requires field projects and Internship for which college makes suitable arrangements.
Pulse polio abhiyan	29/01/2018	The diverse programmes in academics as well as sports, cultural and scientific activities are well synchronized and reinforced with an effective support system to produce human resources empowered with scientific skills blended with ethical values. The institution is earnestly endeavouring for the overall development of the students, by producing rational and responsible citizens with graduate attributes.

Independence Day Celebration(7 DAY)	01/08/2018	College tries to incorporate crosscutting issues relating to Gender, Environment Sustainability, Human Values and Professional Ethics. College has also offered a number of value-added courses to students along with main programme. Certain Programme of studies in the college requires field projects and Internship for which college makes suitable arrangements.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture on Pre marrige and post marrige	20/01/2018	20/01/2018	100
Plus polio abhiyan	27/01/2018	27/01/2018	45
Independence day celebration	15/08/2018	15/08/2018	220
yoga marathan	20/06/2018	20/06/2018	50
Mahavir jayanti	28/03/2018	28/03/2018	265
Mahrishi valmiki jayanti	23/10/2018	23/10/2018	166
Republic day celebration	26/01/2018	26/01/2018	189
Mahatama gandhi death anniversery	30/01/2018	30/01/2018	365
swami viveka nand jayanti	12/01/2018	12/01/2018	264
Dr. B.R Ambedkar Jayanti	13/04/2018	13/04/2018	131
Haryana var hero day	22/09/2018	22/09/2018	321
Swacch bharat abhiyan	26/09/2018	26/09/2018	120
AIDS/HIV Awareness raily	31/12/2018	31/12/2018	50
Votar awareness railly	15/04/2019	15/04/2019	60
Republic day celebration	26/01/2019	26/01/2019	256

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Students are encouraged to use Bicycles and public transport. More than 50 students come to college using public transport system. 2. Teachers coming from same locality use car pooling system. 3. All students and staff are encouraged to use Ginny bags, clothing bags instead of using plastic bags. College canteen also directed not to use plastic in packing.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Participative Management through Delegation of Powers: Goals: • To create sense of participatory management through sharing of responsibility, • Democratic decentralization of powers • To enhance college performance • To inculcate sense of responsibility and leadership among the faculty members. Need and Context: Head of the institution has to spend lot of time for discharge of administrative and academic duties. Division of duties and participatory management relieves him of excess administrative burden and thus provides ample time for planning, execution, inspection and maintenance of transparency as well. Execution of the Practice: All the members of teaching staff are included in the overall management of the institution by dividing duties, sharing responsibilities and activities amongst them. At the onset of the academic session, various committees are constituted which takes the responsibility to complete the work according to the schedule and in consultation with the Principal. All the purchases and procurements of materials and supplies are effected and executed through constitution of purchase committees to maintain accuracy and transparency. Speaking Evidence of Success: Increased performance of the institution in terms of teaching and learning.Proper utilization of funds and grants in a transparent manner well within the schedule and according to the financial procedures. II Eco Volunteers: Goals: • To inculcate the sense of responsibility and community work among the students, • Proper utilization of man power, • To cope up with the scarcity of supporting staff, • Beautification of college campus, development and maintenance of lawns, • Sensitization of youth towards environment. Need and Context: The college suffers acute shortage of supporting staff to look after the lawns, watering the plants, planting new saplings, training and pruning the old trees and shrubs etc. Also college doesn't have sufficient funds to hire labour for all these works. To avoid the process of drying up of trees, herbs, shrubs, plants and lawns for lack of care and beautification of the campus a group of E co Volunteers has been raised in the institution. Execution of the Practice: The college has constituted EcoClub and teachers involved in it motivate the students to join it as Eco Volunteers. These Eco Volunteers, who mostly come from agricultural and rural background, plant saplings, water the plants and trees, trim herbs and hedges, develop and maintain lawns. Groups of volunteers have been made to take decision at their own under the intelligent guidance of the convener of the club for maintenance of the piece of land allotted to them. These eco volunteers perform their duties in a selfless and incentive less manner just as their sacred duty towards their "Mother Nature," and do their bit to make the campus of their Alma Mater clean and green under the able guidance of the faculty members. Speaking Evidence of Success: • Beautiful lawn inside the main building, • Newly planted sapling are now growing well, • Hundreds of earthen pots (Gamlas) with different exotic plants and flowers are adding to the aesthetic sense.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://highereduhry.com/index.php/colleges?cid=157&stub=committees.

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College student Ritika won gold medal in Junior and Senior National fencing championship.Annu was the member of the Haryana state team in Junior and Senior National fencing championship.Mohitwon Silver Medal in All India Inter University Wrestling (GR) Championship. College khokho (Men), Badminton (Men Women) and Basketball Women team won 1st position in Inter College Tournament of Ch. Ranbir Singh University, Jind. Football, handball and basketball men team won 3rd position in inter college tournament. 36 students of our college represent CRS University in different North Zone and All India Inter University games.College organized 56th Annual Athletic meet of the College dated 2/3.11.2018. In this Annual meet best athlete was Preety BA 1st year in Girls section and Sachin B.A 2nd year in Boys section.

Provide the weblink of the institution
https://highereduhry.com/index.php/colleges?cid=157&stub=sports.

8.Future Plans of Actions for Next Academic Year

The college has a clear and welldefined system to monitor and evaluate the effectiveness and effective implementation of the policies and plans of the institution. The college ensures that the desired objectives are being achieved through the IQAC. IQAC conducts a selfevaluative exercise for all the departments to draw a potential map of the strengths and weaknesses of the functioning of the college in various areas. Various committees like Examination Committee, Academic Audit Committee, Research Committee, and Students Welfare Committee which have been established to facilitate efficient and smooth functioning of the college also evaluate the performance in their respective areas and submit the reports to the Principal.